

**SOUTH MIDDLETON SCHOOL DISTRICT  
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES  
November 16, 2015**

The South Middleton Board of School Directors met on November 16, 2015, in the Boiling Springs High School Cafeteria for a Regular School Board Meeting. The President, Mrs. Shelley Capozzi, called the meeting to order at 7:02 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Steven Bear  
Mr. Michael Berk  
Mrs. Shelly Capozzi  
Mr. Thomas Hayes  
Mr. Thomas Merlie

Mrs. Elizabeth Meikrantz  
Mr. Paul Slifko – **Absent**  
Mr. Robert Winters  
Mr. Scott Witwer

**Administrative Staff**

Dr. Alan Moyer, Superintendent  
David Bittner, Asst. Prin. – YBMS  
Connie Connolly, Dir. Spec. Ed.  
Patrick Dieter, Athletic Dir. – **Absent**  
Joel Hain, Prin. – BSHS – **Absent**  
Trisha Reed, Principal – IFEC  
Nicole Weber, Asst. Bus. Mgr.  
Sharonn Williams, Dir. Inst. Tech.

Dr. Joseph Mancuso, Asst. Super.  
David Boley, Principal – Rice – **Absent**  
Mark Correll, Asst. Prin. – BSHS  
Andrew Glantz, Dir. Buildings/Grounds  
Chris Monasmith, Network Admin. – **Absent**  
Kim Spisak, Asst. Prin. – Rice  
Dr. Jessie White, Prin. – YBMS

**Student Representatives**

Max D. Leo  
William T. Webber

**Visitors**

See attachment to the minutes.

**Board Secretary**

Matthew Ulmer

**Solicitor**

Gareth Pahowka – **Absent**

## **INTRODUCTIONS AND RECOGNITION**

Dr. Moyer recognized Mrs. Shelly Cappozi, Mr. Thomas Hayes, and Mr. Paul Slifko for their dedicated volunteer service to the South Middleton School District. Each Board Member was presented with a plaque in appreciation of their service.

Dr. Moyer and Mr. Correll acknowledged the Boys and Girls Cross Country Teams, Girls Soccer Team, and Girls Field Hockey Team for their outstanding accomplishments on the fall sports season. Each team was introduced and the coaches and captains of each team spoke to the Board about their accomplishments.

## **CITIZENS PARTICIPATION – None**

## **ACCEPTANCE OF MINUTES**

Mr. Berk made a motion, seconded by Mr. Merlie, that the Board approves the minutes from the following meeting: November 2, 2015 – Planning/Regular Board Meeting. **The motion passed unanimously.**

## **FINANCIAL REPORT**

Mr. Merlie made a motion, seconded by Mr. Winters, that the Board approves item 7.1 through 7.6 in New Business. **The motion passed unanimously.**

7.1 That the Board approves payment of General Fund bills represented by checks #53090 to #53122 in the amount of \$513,982.48; direct deposit represented by PYRL11106 in the amount of \$702,796.80; and procurement purchases in the amount of \$51,072.22 represented in attached summary.

7.2 That the Board approves payment of Student Activity Fund bills pursuant to Section 511 of the Public School Code, represented by checks #15157 to #15165 in the amount of \$4,241.45; and procurement purchases in the amount of \$3,729.00 represented in attached summary.

7.3 That the Board approves payment of Athletic Fund bills represented by checks #19236 to #19253 in the amount of \$10,206.00; and procurement purchases in the amount of \$1,184.34 represented in attached summary.

7.4 That the Board approves payment of Cafeteria Fund bills represented by checks #6866 to #6870 in the amount of \$131,628.89; and procurement purchases in the amount of \$55.31 represented in attached summary.

7.5 That the Board approves payment of Capital Reserve Fund bills represented by procurement purchases in the amount of \$8,192.70 represented in attached summary.

7.6 That the Board approves the Treasurer's Report for October 2015.

## **REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT/STUDENT REPRESENTATIVES**

Dr. Moyer updated the board on events that are taking place in each building of the District. He commented on career day, cool schools, Central-Penn duel enrollment, IFEC locker donation to non-profit organizations, and two student Eagle Scout awards.

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Mr. Leo gave a report on the HS blood drive, senior class fundraiser, mini-thon, holiday babysitting program, winter formal at the War College, and Debate Team events.

Mr. Webber gave a report on student scholastic writing competition and the model U.N. club.

### **BOARD COMMITTEE REPORTS**

Mr. Merlie made comments to the Board that the Policy Committee was revisiting the student behavior policy. He also mentioned that the 300 policies continue to be reviewed by the committee.

Mr. Hayes made comments to the Board that the Technology Committee was updated on the 1 to 1 initiative, course integration, parent and student survey data, lap-top carts, and a Canvas update.

Mr. Hayes and Mrs. Capozzi thanked their fellow Board Members for their efforts in working together during their time on the Board.

### **NOTICES AND COMMUNICATIONS – None**

### **NEW BUSINESS**

Mr. Berk made a motion, seconded by Mr. Bear, that the Board approves the agenda for November 16, 2015, with all corrections as indicated. **The motion passed unanimously.**

Mr. Winters made a motion, seconded by Mr. Merlie, that the Board approves item b. through e. in New Business this motion included items 11.5.1 through 11.5.11. **The motion passed unanimously.**

**a. That the Board approves the agenda of November 16, 2015, with all corrections as indicated.**

**b. Boyer & Ritter Agreement**

That the Board approves the agreement between Boyer & Ritter and the South Middleton School District to provide auditing services for the 2015-2016 school year, and further authorizes Mr. Matthew Ulmer, Business and Operations Manager to execute the contract.

**c. Second Reading (Final) of the following policies**

That the Board approves the second reading (final) of the following policies:

Bullying/Cyberbullying - Policy #249

Employment of District Staff - Policy #304

Tardiness - Policy #318

Outside Activities - Policy #319

Freedom of Speech - Policy #320

Political Activities - Policy #321

Gifts - Policy #322

Tobacco - Policy #323

Personnel Files - Policy #324

Dressing and Grooming - Policy #325

Complaint Process - Policy #326

Compensation Plan/Salary Schedules - Policy #328

Overtime - Policy #330

Child/Student Abuse - Policy #806

Parental Involvement - Title 1 - Policy #918 (new policy)

**d. First Reading of the following policies**

That the Board approves the first reading of the following policies:

Policy #331 - Job Related Expenses

Policy #332 - Working Periods

**e. Personnel**

**Professional**

**Extra Duty - Boost Program**

11.5.1 That the Board approves the employment of the following extra duty positions for the 2015-2016 school year.

**Boost Program** - Replacing Mastery Program - 3 quarters

Sarah Deaven, Laurie Gray, Kelly Carothers, Kris Kline, Chris Leese, Bill Bechtel, Brandon Deitch, Stephanie Snyder, Sharon Snyder, Susan Reutter

6 days/quarter

\$35.00 hr.

**Extra Duty - Mentor**

11.5.2 That the Board approves the following mentor:

Stephanie Beverly (Inductee: Amanda Sheaffer)

\$515.00

**Childrearing Leave Request**

11.5.3 That the Board approves the request of Bridgette Wickard to extend her childrearing leave of absence to the end of the 2015-2016 school year, returning in the 2016-2017 school year.

**Employment - Professional**

11.5.4 That the Board extends the employment of the following long-term professional:

Name: Amanda Sheaffer - (replacing Bridgette Wickard)

Position: 4th Grade teacher @ IFEC

Position extended to the end of the 2015-2016 school year

Salary: Bachelor's, Step 1 - \$43,508 (pro-rated)

11.5.5 That the Board employs the following short-term substitute:

Name: Rynell Snow, 14 Westgate Drive, Mt. Holly Springs, PA

Position: Certified School Nurse (replacing Susan Brown until the position is filled by a full-time candidate)

Starting Date: November 2, 2015 until approximately November 16, 2015

Salary: Bachelor's, Step 1 - \$43,508 (pro-rated)

11.5.6 That the Board employs the following professional employee:

Name: Angela L. Mentzer, 1967 Walnut Bottom Rd., Carlisle, PA

Position: Certified School Nurse (replacing Susan Brown)

Effective Date: November 17, 2015

Salary: Bachelor's, Step 2 (\$43,701 - pro-rated)

**Classified**

**Resignations**

11.5.7 That the Board accepts the resignation of Karen Cacciatore from the position of

part-time cafeteria/office aide at the Iron Forge Educational Center, effective October 14, 2015.

11.5.8 That the Board accepts the resignation of Devin Sheriff from the position of custodian, effective November 6, 2015.

**Employment**

11.5.9 that the Board employs the following classified personnel:

Name: Mary Jayne Long, 96 Idaville-York Springs Rd., Gardners, PA

Position: Full-Time Custodian - (Replacing Devin Sheriff)

Starting Date: 11/17/15

Salary: \$11.03/hr.

**Employment - Substitutes**

11.5.10 That the Board adds the following personnel to the day-to- day substitute list for the 2015-2016 school year:

**Substitute Custodians**

Name: Donna Neal, 8 Park Street, Mt. Holly Springs, PA

Name: Zach Gump, 537 S. Middlesex Rd, Carlisle, PA

Rate of Pay: \$11.03/hr.

**Substitute Classroom Aide**

Name: Ronna Mason, 13 Front St, Boiling Springs, PA

Name: Alisa Sentz, 394 W. Pine Street, Mt. Holly Springs, PA

Rate of Pay: \$10.55/hr

**Employment - Part-Time Grounds Keeper**

11.5.11 That the Board employs the following personnel:

Name: Jeffory Giselman, 108 Sycamore Dr., Mt. Holly Springs, PA

Rate of Pay: \$15.00 hr.,

Starting Date: November 16, 2015

**CITIZENS PARTICIPATION - None**

**ANNOUNCEMENTS & INFORMATION ITEMS**

Dr. Moyer indicated that there is an updated enrollment report provided for the Board.

**ADJOURNMENT**

Mr. Berk made a motion, seconded by Mr. Merlie, to adjourn the regular meeting at 7:54 p.m.  
**The motion was unanimously approved.**

Respectfully Submitted,

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Matthew Ulmer  
Board Secretary